



**Minutes of the Management Committee Meeting held in the club house,
at 7 p.m. on Monday 8th June 2009.**

Present: Ed Poole, Pauline Cooper, Eric Smith (Chairman), Gerry Evans, Margaret Poole, Ray Merry (acting Chairman), Bob Leeson, Denis Ward, Giles Brisbourne, David Hall, Sheila Mitchell and David Grieve

1.0 Apologies for absence: Margaret

2.0 Minutes of Management Committee Meeting of 6th April 2009

2.1 Agreed, subject to the following two amendments, amended copy to be signed:

- 2.1.1 Item 3.3.1 should be 2 Junior ladies
- 2.1.2 Item 6.5.2 should be David Grieve

3.0 REPORTS

3.1 Secretaries Report

3.1.1 Peter Gosling has request support to raise funds for a charity walk for "Phabkids" by hosting a Bowls gala on a date that is free. This is approved in principle, subject to details to be review by Ed & Bob with Peter.

3.1.2 Performing rights license to be renewed form issued to Gerry

3.1.3 Second shirt order should be delivered before the end of June.

3.2 Treasurer Report

3.2.1 Currently we have £10,658.29 at the bank with a few payments due.

3.2.2 For catering and other events an impress account will be set up. Initially the social committee will have a £250 impress float.

3.2.3 No cash should be drawn from the bar takings, float to be made available for Fish & Chip runs on Friday roll ups, or pre booked with the treasurer.

3.2.4 Club debit card for Giles, forms have be resigned and reissued to the bank

3.2.5 To protect club members an event budget and account sheets have been drafted for use for all events. Subject to any amendments the forms will be issued to Social committee to ensure all expenses are claimed by members.

Budget sheet to be issued to the Treasurer and Secretary prior to an event.

The account sheet to be submitted to treasurer, with receipts and payments, with a copy to the secretary, within two weeks of an event.

- 3.2.6 Rule 19.1 stipulates all payments to club members must be by Cheque.

3.3 **Membership Secretary**

- 3.3.1 Life members would be nominated at the AGM for approval, in recognition for outstanding service to the club. Possible candidates to be identified by the secretary for the next AGM

3.4 **Ladies Secretary**

3.4.1 Ladies section good order

3.4.2 Some miss communication has arisen when organising special match Teas. Organisers are to ensure that regular members who volunteer are notified of changed arrangements. Apologies have been sent to Joan following the Ladies v Men Top Club match.

- 3.4.3 Bowls England Ladies President Diane Ingle has sent a letter of thanks which will be put up on the ladies notice board.

4.0 County Reports

- 4.1 New county badge proposal where tabled no issues raised
- 4.2 The Gerrards Cross Bowls club Constitution to be checked and aligned with new county proposal

5.0 Bowls England & Royal Household Matches

- 5.3.1 Notices to be put up to establish who would wish to play for the two centenary matches.
- 5.3.2 Car parking arrangements to be checked for Bowls England
- 5.3.3 Social committee to organise the catering for Bowls England which is anticipated to be 70 people.
- 5.3.4 For the Royal household match – details of names and car registrations to be issued three weeks before the dates.

6.0 Committees positions

- 6.1 Vice President nomination has been received from Florence Memery this was accepted by the Management committee.
- 6.2 Ladies Vice Captain nomination has been received from Margaret Poole this was accepted by the Management committee.

7.0 Section Reports

7.1 **Captain**

7.1.1 Winning fair number of matches, but with a few challenges including shortage of players on some occasions.

7.1.2 Thames league lost 2 and won 1

7.2 **Ladies Captain**

7.2.1 Difficult with number of matches to get players, two this weekend

7.2.2 Cath Pickering's accident has meant she will not be able to play any more but will remain a social member

7.3 **Match secretary**

7.3.1 Nothing to report – 23rd July Denham match clash with county matches, review options next Saturday when we play them at Denham.

7.4 **Bar Manager**

7.4.1 A few issues with the Till programme which means the reports are not yet available.

7.4.2 Weights & Measures visit during Bowls England match, has recommended optics are replaced with metric ones. Cleaning register visible and a stock book held.

7.4.3 Giles to contact the inspector and clarify what needs to be done. However cleaning rota will be put on bar notice board and optics replaced for about £50.

7.4.4 Bar accounts to be recorded in a stock book. A stock book has been purchased and issued to Giles for use.

7.4.5 Special thanks to Nick for his help and support, he has recently resigned due to personal reasons.

7.4.6 Bar and safe key list has been issued to the secretary

7.4.7 Cost for small wine bottles seem expensive at £3.00 each. Giles to check prices and ensure we are not over charging.

7.5 **Green Manager**

7.5.1 Watering system, the auto switch to the well may need replacing. Denis to contact Terry and is authorised to get it repaired/replaced up to a cost of £100.

7.5.2 A back up for the cutting rota has been identified and will be used as required.

7.6 **Short Mat**

7.6.1 No report.

8.0 Sub Committee Reports

8.1 Competitions

8.1.1 Draws all set and notified

8.2 Social

8.2.1 Cocktail evening – covered by raffle cost

8.2.2 Bowls England costs £258

8.2.3 Abba night generated £214.73 – with surplus food also sold off.

8.2.4 Top club cream teas made £13.17

8.2.5 Dinner dance food options currently include Pheasant, it was suggested that this might not be suitable for a number of our members and that beef might be more suitable.

8.2.6 Hog roast ordered -

8.3 Over 55's League

8.3.1 Brian note reference earlier fee payment was tabled and it was agreed that a letter could be issued ahead of the membership letter asking for nominations for the over 55's competition.

8.3.2 Six rinks can be assumed for next year.

Problems with the pairings – clarification of the requirements for mixed to be issued.

8.4 Maintenance

8.4.1 Shed costs amount to £469.08

8.4.2 Nick to be asked to carry on with electrics upgrade to Misbourne and externals plus certification.

8.4.3 Post box surround to be made waterproof.

8.5 Suggestion that we install two lower level Flag poles either side of the old score board for visiting clubs, Bowls England etc. Eric to check some suppliers who may be able to donate.

9.0 AOB

9.1 Website update awaiting final details from Giles

9.2 Presidents invitation match Eric to advise his team

9.3 Green fees and meal payments for Bucks cup and similar matches. Eric to speak to Neil to ensure they are being collected and paid.

- 9.4 Honours board missing County Benevolent Triples, agrees
- 9.5 Updated Bye-Laws to be put in members buck to cover the revised dress code on the green.

Date & Time of next meetings: Monday 3rd August & Monday 14th September

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Secretary

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President